



### Career Opportunities

<b>Position Title</b>	<b>: Mobile Clinic Consultancy</b>
No. of Post	: (1) Post
Report to	: Deputy Director of Rakhine Operation Management Unit
Department	: Rakhine Operations Management Unit
Duty Station	: Sittwe
<b>Application Deadline</b>	<b>: (11/02/2019), 16:30pm</b>

#### Background

Myanmar Red Cross Society (MRCS) has been supporting mobile health clinics (MHC) in the Rakhine state since June 2012. One mobile health clinic was operational throughout most of 2013 and 2014 in IDP camps in Sittwe, comprised of one doctor and two health assistants. IFRC supported a recruitment of a health manager in 2015 to support for 5 months in overseeing the MHC operations with funding from the Finnish Red Cross. The health manager also supported development of MHC guidelines. In the MRCS management of mobile health clinics in Rakhine moved from MRCS Disaster Management Department to Rakhine Special Operations Management Unit (OMU) in late 2017.

MRCS enquired IFRC in July, 2017 to take over the financial support function as project agreement with Qatar Red Crescent ended in August, 2017. Three MRCS mobile health clinics have been operating from Sittwe Township since September, 2017 with funding from the Norwegian Red Cross through the IFRC, serving camps and villages; however, activities slowed down in August 2017 due to worsening security situation. MHC operations have normalised since then and in June 2018 three clinics are operating in Sittwe Township. One of the mobile health clinics has been temporarily moved to Maungdaw until recruitment of two new MHC with ICRC funding has been finalised. It should be noted that there was an attempt earlier in 2017 to expand mobile health clinic services to Minbya Township with IFRC funding; however, due to severe HR limitation, mainly due to shortage of qualified Medical Doctors, this expansion did not taken place.

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Several agencies are supporting the Ministry of Health and Sports (MOHS) with mobile health clinics in the Rakhine State though their operations were halted in August 2017 as well. However, according to the information received from Rakhine State Health Director, 40 MHC teams were operational in May 2018 covering 180 locations mainly in central Rakhine. All mobile health clinics are expected to operate based on MOHS standards and procedures unless otherwise agreed with the MOHS through a Memorandum of Understanding.

A joint technical support mission (MRCS, IFRC and ICRC) was conducted in June 2018 to review the current MRCS MHC functions. The review led to several recommendations to ensure quality standard mobile clinic health services. To support implementation of the recommendations it has been proposed to recruit a specific technical support delegate to work in collaboration with MRCS Deputy Director of Rakhine Operations Management Unit and MRCS Health Department Director for a period of 6 months.

## Objectives

The objectives of this consultancy are:

- To set up and establish a quality standardized mobile clinic system based on finding from the field visit, context, effectiveness, needs and recommendations of the joint technical support mission done by MRCS/IFRC/ICRC.
- To train, coach and mentor the mobile clinic members to make sure that all the teams and members are practicing standard clinical practice and in line with MoHS or reputable medical guidelines and practices
- To support finalizing or developing necessary documents such as Draft Mobile Clinic SOP, essential medicine lists, documentations of etc.

## Method

The consultant will be stationed at Sittwe, Rakkhine and will work closely in collaboration with Rakhine State Health Department and Township Health Departments (Sittwe, Maungdaw & Butheedaung), the relevant MRCS departments and the Head of Rakhine Operations Management Unit and Health Department Director in building capacity of the MRCS MHC teams in Rakhine and

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in setting up systems and procedures required for provision of quality standardized mobile health clinic services by MRCS.

**Report to Director of Health Department and Head of Rakhine Operations Management Unit**

### **Key Responsibilities and Deliverables**

1. Review of current mobile clinic system including desk review of important documents such as current mobile clinic SOP, Mission Report of MRCS/IFRC technical support visit etc and conduct interviews with MRCS OM unit, Health Department and Mobile clinic members.
2. Provide technical support in building capacity of MRCS MHC staff and volunteers in ensuring provision of quality standardized MHC services. This will include among others
  - Conducting an assessment regarding capacity building needs (staff and volunteers)
  - Development and facilitation of in house trainings
  - One to one coaching and supervision as required
  - Support to regular in-house MHC team coordination meetings
  - Proper orientation
3. Provide technical support in setting up systems and procedures for provision of quality standardized mobile health clinic services. This will include among
  - Compliance with MOHS clinical guidelines or other reputable clinical guidelines
  - Compliance with MOHS essential drugs guidelines
  - Ensuring quality pharmacy management – in collaboration with MRCS logistic department
  - Ensuring quality patient care during the MHC
  - Ensuring compliance with standard aseptic procedures
  - Ensuring compliance with MOHS reporting requirements
  - Ensuring compliance with referrals as per agreed system
3. Conduct joint monitoring visits to MHC locations with MRCS Coordinator. Provide detailed report which will be shared with MRCS Deputy Director of Rakhine Operations Management Unit and Director of Health Department. Ensure follow up on agreed action points.
4. Ensure that cultural norms are respected and considered as much as possible in the MHC operations.

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5. Jointly update Standard Operating Procedures if required (current version was developed in June 2018 and agreed to be updated minimum on annual basis)
6. Provide regular updates/reports to MRCS Director of Health Department and Head of Rakhine Operations Management Unit as agreed in the beginning of the deployment.
7. If requested, provide technical support to MRCS MHC strategy for Rakhine. This could include looking into linkages between the MHC services and longer-term community based Health and Resilience projects in Central Rakhine.

### **Timeframe**

Specific dates for the consultancy will be agreed upon in consultation with the selected consultant. The consultancy will be for a minimum of 3 month and Maximum 6 month

### **Quality and Ethical Standards**

The consultant should take all reasonable steps to ensure that the deliverables are technically accurate, reliable, and legitimate, and contribute to organizational learning and accountability. It is also expected that the consultant will uphold the seven Fundamental Principles of the Red Cross and Red Crescent Movement: 1) humanity, 2) impartiality, 3) neutrality, 4) independence, 5) voluntary service, 6) unity, and 7) universality. Further information can be obtained about these principles at [www.redcross.org.mm](http://www.redcross.org.mm)

### **Consultant**

Required expertise of this consultancy includes the following:

#### **Education**

Medical doctor with relevant post graduate medical qualifications.

#### **Experience**

- Minimum of 5 years' experience working in primary health care
- Well experienced in managing mobile health clinic services/outreach health services
- Experience with facilitation of capacity building trainings and/or workshops

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## Knowledge and Skills

- Good clinical knowledge and skills especially in primary health care
- Good knowledge of clinic management, coaching and managing clinics
- Self-supporting in computers (Windows, spread sheets, word processing)
- Commitment to capacity building and good facilitation skill

## Languages

- Good command of English and Myanmar language
- Excellent writing and presentation skills in English and Myanmar language

Applications must include:

1. Detailed resume
2. Cover letter summarising how the applicant meets the consultant specification, confirmation of availability in the timeframe indicated, and contact details for three professional references.

The consultant is wholly responsible for all tax payments in Myanmar.

MRCS reserves the right to accept the whole or part of the offer and the lowest evaluated bid need not be accepted.

## Terms of payment

MRCS shall pay the consultant in full upon submission and acceptance of all deliverables, including the final report.

## Available documentation

- Current Mobile Clinic SOP (**after confirmation of consultancy**)
- Mission Report of MRCS-IFRC technical support visit (**after confirmation of consultancy**)
- MRCS Strategic Plan 2016-2020 and the strategic plan midterm review report

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- MRCS 3-year workplan (2016-2020)
- Draft MRCS mobile clinic proposal (**after confirmation of consultancy**)
- MRCS Health Policy (Draft) **after confirmation of consultancy**
- MRCS Community Resilience Framework **after confirmation of consultancy**
- Health Related MRCS/IFRC tools and modules Eg- CBHFA, ECV

**Application process:** Please send your application letter, CV, and related documents (PDF Version) to;

**Head Office:**

Myanmar Red Cross Society  
Razathingaha Road, Dekhinathiri,  
Nay Pyi Taw.

**Branch Office:**

Myanmar Red Cross Society  
No. 42, Red Cross Building, Strand Road,  
Botahtaung Township, Yangon. (or)

**Email:** [mrcshrrecruitment@redcross.org.mm](mailto:mrcshrrecruitment@redcross.org.mm)

For more information and application, please visit to the [www.redcross.org.mm](http://www.redcross.org.mm)

**Only short listed candidates will be contacted for a personal interview.**

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