



Career Opportunities

Position Title	: Nurse
No. of Post	: (4) Posts
Report to	: Medical Doctor
Department	: Rakhine Operations Management Unit
Duty Station	: Buthidaung
Grade	: D1
Benefit	: Salary + Accommodation Allowance+ Hardship Allowance+ Additional Allowance+ Insurance + Communication Charges + Travelling Allowance + Home Return Leave / Annual Leave+ Quarantine Leave+ Casual Leave + Medical Certificate Leave + Maternity Leave + Substituted Leave program
Application Deadline	: (18/06/2019), 16:30

Program Background: In 2017, MRCS is increasing its engagement in Rakhine state through immediate, medium and long-term support to people affected by communal violence. With the support of IFRC, ICRC MRCS has initiated Rakhine Operations Management Unit program in Sittwe, Mrauk-U, Kyauktaw, Ponnagyun, Minbya, Maungdaw, Buthidaung, and Rathedaung Townships. Program period is initial three months and high possibility of extension as long-term program. Maungdaw, Buthidaung, and Rathedaung areas are under the management of Maungdaw Hub office. MRCS is setting up Operation Management Unit.

Purpose of this position: The Nurse is a member of one of the MRCS mobile clinic teams operation in Maungdaw Township, Rakhine State, providing primary medical care to populations affected by communal conflict and displacement. Mobile clinics will travel to different locations on a rotating basis, as guided by the District Health Department. The contributes to the field operations of the mobile clinic, ensuring that health services are provided to the targeted community, supervising the other members of the mobile team (nurses and local aid workers) as well as coordinating with

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DHD, Local Red Cross, local community and village leaders, and other organizations providing health care as necessary.

Duties and Responsibilities

Clinical Care

1. Assist Medical Doctor in organization of mobile health clinic services, planning, community orientation and preparation for mobile services.
2. Assist Medical Doctor in coordination and networking activities for mobile services in community.
3. Control, record and store medicine sub-stock, Keep all medical equipment clean and operational for use, register all medical equipment.
4. Provide health education and counselling to community and target groups.

Coordination

5. To coordinate with other members of the multi-disciplinary team.
6. To support team leader on smooth functioning and integration of the various activities in the clinic.
7. To collaborate with the Hub Manager and programme support officer on all project related matters.
8. To assess needs for medicines and medical materials for ordering, in collaboration with nurse and ensure proper supply of drugs, medical and logistics supplies at clinic level by requesting procurement in good time.
9. To deal and negotiate with local authorities or DHD as needed.
10. To support to Medical Doctor to attend the Health cluster meetings.
11. To signal and initiate improvements in the functioning of the clinic.

Data collection and reporting

12. To ensure the correct, complete and timely collection of relevant data.
13. To support the Medical Doctor in monitoring to clinic activities and analyse relevant data.
14. To support the Medical Doctor to compile activity reports on a regular basis.

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15. To ensure that stock registers/ patient registers/reports/analysis, in collaboration with nurses and volunteers, are done correctly and systematically and that numbers are medically pertinent.
16. To collaborate with the Hub Manager and programme support officer on all project related matters.
17. To assess needs for medicines and medical materials for ordering, in collaboration with nurse and ensure proper supply of drugs, medical and logistics supplies at clinic level by requesting procurement in good time.
18. To deal and negotiate with local authorities or DHD as needed.
19. To support to Medical Doctor to attend the Health cluster meetings.
20. To signal and initiate improvements in the functioning of the clinic.

Skills, Competencies and Requirements

- **Must be a Myanmar National**
- **Age Under 50 years old**
- Any health related degree holder (B.N.Sc, Dip in Nursing, Dip in Midwifery)
- Working experience with other INGO/local NGO in mobile clinic is preferable
- Knowledge computer Skills (Microsoft Office Package)
- Motivated to work in the field an camps
- Willingness to promote Red Cross principle of neutrality, impartiality and independence
- Interest in learning about the Red Cross/Red Crescent Movement
- **Previous Civil Servants need to have official clearance letter**

Application process: Please send your application letter, CV, and related documents (PDF Version) to;

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Head Office:

Myanmar Red Cross Society
Razathingaha Road, Dekhinathiri,
Nay Pyi Taw.

Email: mrcshrrecruitment@gmail.com

Branch Office:

Myanmar Red Cross Society
No. 42, Red Cross Building, Strand Road,
Botahtaung Township, Yangon. (or)

For more information and application, please visit to the www.redcross.org.mm

Only short listed candidates will be contacted for a personal interview.

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