



**Career Opportunities**

<b>Position Title</b>	<b>: Legal Adviser for National Disaster Management Law</b>
<b>No. of Post</b>	<b>: (1)Post</b>
<b>Report to</b>	<b>: Director</b>
<b>Department</b>	<b>: Disaster Management Department</b>
<b>Duty Station</b>	<b>: Nay Pyi Taw/ Yangon</b>
<b>Application Deadline</b>	<b>: (06/02/2020),16:30</b>

**Background:** The Republic of the Union of Myanmar had passed its first **multi-hazard** DM (Disaster Management) law in 2013 and its implementing guidelines in 2015. Since then, Myanmar has faced a number of natural disasters occurring each year in varying scales and frequency. A lot of lessons have been learned, particularly in the area of facilitating and regulating international humanitarian assistance, and in disaster risk reduction, preparedness and response. Of particular importance was the nationwide floods in 2015 wherein the government **requested** support from international partners to fully address the humanitarian needs of affected persons within its territory. The Myanmar government is currently reviewing its DRM legal framework (disaster laws) to assess whether there is a need to amend the 2013 DM law, the 2015 DM Rules, and / or existing Standing Orders on disaster management, in order to institutionalize good practices on managing international humanitarian assistance and address any gaps in existing laws and regulations.

Myanmar Red Cross Society (MRCS) has been requested by the Department of Disaster Management to provide support to this process specifically through a Legal Adviser who can provide legal advise and research support to DDM for the law assessment technical working group discussions, can contribute for legal awareness, can review the MOU procedures of the department.

To this end, this consultancy seeks to support MRCS in its provision of technical support related to DM law and MOU process to the Myanmar government, primarily DDM, well as advocacy with the government, parliamentarians, international and local civil society organizations and other stakeholders on key disaster law issues (e.g. IDRL, DRR, etc.) and other cross-cutting humanitarian policy issues that may arise (e.g. gender and diversity in disasters, prevention of

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SGBV, community engagement, first aid, health, climate / disaster-induced displacement) and their links to disaster law.

The consultant will support MRCS in ensuring that its auxiliary role to the government in the humanitarian field is well utilized and understood by all stakeholders, and to promote MRCS as a partner of choice in relevant national disaster law and policy making processes, including support in building MRCS capacity to promote the auxiliary role. The consultant is expected to work with relevant technical teams from MRCS and IFRC to strategize and monitor on advocacy, messaging and profiling in this area.

## Scope of work and expected outputs of the MRCS Legal Adviser

### I. Technical Advise on Disaster Law Reform Process

1. Final research on the legal implications of the amendment of the 2013 Myanmar DRM Law on other sectoral laws, and other legal analyses required for the full assessment of the existing disaster law framework including how these laws support the RCRC auxiliary role in disaster risk management
2. Regular attendance and participation in disaster law meetings organized by DDM, other government agencies and international partners as substantially necessary for the law reform process to move forward , in order to provide legal advise on the disaster law reform discussions and ensure that MRCS advocacy messages on DL are heard, understood and reflected in legal and policy documents on DL
3. Proposed amendments to the DM Law or Guidelines if needed

### II. Capacity Building on Disaster Law and Advocacy

4. In consultation with MRCS, the IFRC Country Office and Disaster Law Programme, develop a detailed disaster law, policy and advocacy strategy to strengthen the understanding of disaster law and the auxiliary role of MRCS and lead the implementation of this plan.
5. Final training package on DL and advocacy (in the context of the auxiliary role) for MRCS National Staff and Volunteers, guided by generic DL and advocacy training modules.
6. In collaboration with DDM, arrange awareness raising program for DM related legal issues to staff of DDM.

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### III. Knowledge Management

7. Develop information, education and communication materials on disaster law for Myanmar. This may be done with support from the MRCS and IFRC communications teams.
  8. Closely follow and report on the political and governmental process related to disaster law and identify areas for Red Cross engagement and influence, including where further technical support, dialogue, trainings or research is required. Note that all advocacy and lobbying efforts will be in conformity with the Fundamental Principles of the Red Cross.
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### Alignment to the IFRC's objectives and strategy

(IFRC's Strategy 2020)

This work is aligned predominantly to the first strategic aim of Strategy 2020, that being to 'save lives, protect livelihoods, and strengthen recovery from disasters and crises'. If a government has a strong, comprehensive disaster risk management law in place at the national level, this can provide a foundation for the activities required to meet this objective. IFRC and National Red Cross and Red Crescent Societies have a mandate to work together, with other key partners, to support governments in achieving this. The core of IFRC's work is to support National Societies, and this consultant will a) support MRCS to build their knowledge, capacity and resources in disaster law, and b) lead their contribution to the current relevant disaster law processes which can, in turn, influence national law and policy developments and contribute to improved positioning of MRCS.

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### Method of delivery and reasons for selecting that method

The method of delivery will be through production of the key tasks listed above, to be done in close collaboration with MRCS, IFRC Country Office and IFRC Asia Pacific Disaster Law Programme.

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## Support to be provided to the consultant

Technical support and guidance will be provided to the consultant by the MRCS team, IFRC Country Office and IFRC Asia Pacific Disaster Law Programme team.

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## Schedule for payment of fees

The consultant will be paid on a monthly basis, upon submission of a monthly report (as per attached template, see Annex B), in addition to specific outcomes as described in the ToR and to be agreed between the consultant and their line and technical managers during the activity planning phase.

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## Time Allocation, for budget purposes

The consultancy will last for an initial 2 months, renewable up to 6 months.

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## Management of consultancy

The consultant will be administratively managed by the MRCS Disaster Management Director with a technical line to the IFRC Disaster Law Adviser for Southeast Asia in coordination with the IFRC Myanmar CO Disaster Risk Management Delegate.

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## Position arrangements

- The Legal Advisor will be selected in agreement between MRCS and the IFRC Disaster Law Programme and IFRC Country Office.
- The contract will be with the MRCS.

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- He/she must be highly qualified and experienced in government relations in Myanmar, policy and legal development (including familiarity with disaster law technical areas, if possible).
- He/ she must have a good understanding and commitment to Red Cross, and its Fundamental Principles

## Annex A1

### Person Specifications for the Legal Advisor

#### Skills, Competencies and Requirements

- **Must be a Myanmar National**
- Qualification relevant to government policy and advocacy efforts is preferable
- Degree/ or advanced training in disaster risk management is preferable
- Law degree
- Experience working with the Government and law, policy or parliamentary processes in Myanmar
- Demonstrated experience in the international humanitarian and/or development sector
- Proven experience in advocacy and influence efforts with decision makers
- Demonstrated research, writing and reporting experience in English (sample to be provided)
- Experience in the development of legislation and / or associated regulations
- Demonstrated experience in project management
- Experience with networking and communicating with different stakeholders such as government, Red Cross / Red Crescent, UN, NGOs and other organisations
- Good knowledge, understanding of government and parliamentary processes in Myanmar including law making
- Good knowledge of IDRL and disaster risk reduction and response concepts
- Good knowledge and understanding of international humanitarian system
- Excellent representation and diplomatic skills
- Excellent professional communication skills, both written and verbal
- Good computer skills including knowledge of Microsoft Office applications
- Ability to use own initiative and problem-solving skills

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- Fluent spoken and written English
- High attention to detail
- Meeting deadlines
- Demonstrated accountability for results
- Accepting responsibility/sharing credit
- Respecting diversity and cultural differences
- Communicates clearly, effectively and with confidence
- Ability and willingness to cooperate in cross-sectoral environments

## Annex B

### Monthly Report

#### National Disaster Law Adviser

Report prepared by: [Name, title]

Reporting period: From [date] to [date]

#### 1. Summary of major highlights

- [Insert]
- [Insert]
- [Insert]
- [Insert]

#### 2. Current status of the work

[Provide an update on the status of the 4 main outputs of the project]

#### 3. Meetings and consultations with stakeholders

[List the consultation activities undertaken, including meetings, workshops and other activities. Include names, organisations and dates of meetings. Highlight any significant feedback received.]

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#### 4. Challenges and opportunities

[Identify any challenges which have arisen, or which may be expected to arise, impacting on the progress or outcomes of the project and the steps which may be taken to resolve or mitigate them. Highlight any opportunities or positive developments which may assist in the process.]

Signature:

Name:

Date:

#### 1. Timeframe

Expected Output	Estimated Number of Working Days	Timeframe
Finalized National Disaster Response Plan	15 days	Feb – Mar 2020
Finalized Training Package for the dissemination of the DRM Policy to Staff and Red Cross Volunteers and Delivery of 1 training session of approximately one (1) to two (2) hours	5 days including training session	Feb 2020
Finalized Training Package for the dissemination of the Medium-scale Disaster SOPs to Staff and Red Cross Volunteers and Delivery of 1 training session of approximately four (4) hours	5 days including training session	Feb 2020
Finalized Regional/State SOPs for Medium-scale Disasters	7 days including travel to Ayeyarwaddy Region	Mar – Apr 2020
Finalized Hazard-specific Contingency Plans for Floods	10 days	Mar – Apr 2020
Finalized Hazard-specific Contingency Plans for	10 days	Mar – Apr 2020

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Earthquake		
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Costs related to this consultancy will be provided by the MRCS with funding support from the American Red Cross. Financial support from other partners will also be explore as relevant.

Additional technical support will be provided by the IFRC through its Country Office and Asia Pacific Regional Office as necessary.

Interested applicants should submit their proposal, which should include an inception plan covering all expected outputs, methodology, timeline, financial proposal and CVs to MRCS.

**Head Office:**

Myanmar Red Cross Society  
Razathingaha Road, Dekhinathiri,  
Nay Pyi Taw.

Email: [mrcshrrecruitment@redcross.org.mm](mailto:mrcshrrecruitment@redcross.org.mm)

For more information and application, please visit to the [www.redcross.org.mm](http://www.redcross.org.mm)

**Branch Office:**

Myanmar Red Cross Society  
No. 42, Red Cross Building, Strand Road,  
Botahtaung Township, Yangon. (or)

**Only short -listed candidates will be contacted for a personal interview.**

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