



### Career Opportunities

<b>Position Title</b>	<b>: Consultant for Scoping Study</b>
<b>No. of Post</b>	<b>: (1)Post</b>
<b>Report to</b>	<b>: Deputy Director</b>
<b>Department</b>	<b>: Disaster Management Department</b>
<b>Project</b>	<b>: Climate-Smart Urban Risk Resilience Program</b>
<b>Duty Station</b>	<b>: Nay Pyi Taw/ Yangon</b>
<b>Application Deadline</b>	<b>: (27/03/2020),16:30</b>

**Background:** Significant rural-to-urban migration has occurred throughout Myanmar’s history, particularly in the 1950’s, 1990’s and in 2008 following Cyclone Nargis which uprooted huge populations from the Ayeyarwaddy Delta. Steps towards economic liberalization meant greater opportunities have presented themselves in cities. The states/regions with the highest portions of urban population are Yangon, Kachin, and Mandalay, while Ayeyarwady, Rakhine and Magway are federal entities with the lowest share of urban population. It is projected that by 2030, the number of residents living in cities with a population higher than one (1) million can grow from 5.8 to 9.2 million, an increase of about 58%. In addition, the number of dwellers residing in medium-sized cities can grow from 1.2 to 1.9 million, thus increasing by about 54%. Ministry of Construction, together with UN Habitat ( 2016) have developed a Hierarchy of Cities in Myanmar as part of the National Spatial Development Plan where cities are divided to 4 different categories: primary, secondary, tertiary and special purpose ones.

As to inline with the national development plan and regional disaster preparedness strategies, and to best to support the most vulnerable communities and specific groups (disabled, children, elderly, women), the Myanmar Red Cross Society together with funding from the Finnish Red Cross, developed through a Theory of Change a program that provides through support to MRCS strategic goal 1, best synergies to national targets. The program initiation date 1 January 2020 started the one year planning phase of program. The program’s key objectives are:

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1. To increase capacities of urban communities and schools to assess risks, mitigate, prepare, and respond and adapt to the impacts of hazards including climate change-related risks.
2. To improve capacities of MRCS to deliver and sustain core services and contribute to integrated and inclusive resilience-building.
3. To contribute in strengthening capacities of key urban institutional stakeholders in urban resilience.

Programs target groups are: 1) community members in urban areas including men and women of different ages, gender and backgrounds, 2) schools in urban areas including children, teachers, parents and members of the School Management Committees; 4) Key urban institutional stakeholders which may include government and non-government entities and 5) MRCS key staff and volunteers at headquarters, state/region and township branch levels. Please see below more information related to selected target groups:

Target Groups	Description	Estimated Number of People to be Reached
Community members in urban areas including men and women of different ages, gender and backgrounds	<ul style="list-style-type: none"> <li>▪ Estimate average population of 1,500 people (300 households) per community; for 15 communities</li> <li>▪ Community leaders and members in urban areas including men and women of different ages, gender and backgrounds</li> </ul>	22,500
Schools	<ul style="list-style-type: none"> <li>▪ Estimated average school population of 800 people per school; for 10 schools</li> <li>▪ Include children, teachers, parents and members of the School</li> </ul>	8,000

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Target Groups	Description	Estimated Number of People to be Reached
	Management Committees	
	<b>SUB-TOTAL</b>	<b>30,500</b>
Key urban institutional stakeholders including government and non-government entities	▪ Including government and non-government entities	50
MRCS	▪ Key staff and volunteers at headquarters, state/region and township branch levels	50
<b>Total</b>		<b>30,600</b>

Program also takes on a stronger focus on inclusion as a condition for community resilience by acknowledging diversity of groups within an urban community in terms of age, gender identity, disability and other sub-groups/characteristics such as informal settlers, resettled communities, marginalized ethnic groups, members of the informal economy and migrant workers.

This TOR is to find suitable candidate to support initial phase of the program as to assess through scoping study the program location recommendation for overall 4 year program implementation period and thus, a first step for identification of priority location that is further later supported with specific assessments as for project team then to finalise existing tentative logical framework during the inception period. This systematic scoping process is to analyze indicators on urban hazards, vulnerabilities and capacities from secondary data sources in relevant states/regions of Myanmar. Analysis of capacities will also include branch strengths and weaknesses using the BOCA results as the main reference. Information about the location of programs of other organizations on urban resilience will also be gathered to find potential areas of collaboration and avoid duplication.

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After the secondary data assessment, a detailed needs assessment of sample states/regions with the highest vulnerability ranking will be undertaken – see below for more details.

MRCS and IFRC will after the performed scoping study establish the selection criteria to identify the most suitable state/region, city/township and wards/villages for the program. The selection criteria will consider MRCS priorities, Finnish Ministry of Foreign Affairs (MFA) priorities including Climate Change, and programming considerations, among others.

## 2. Objective

In partnership with the Finnish Red Cross and IFRC Myanmar, the Myanmar Red Cross Society (MRCS) is looking for a qualified national or international consultant or team of consultants to develop and complete a Scoping Study for Program Urban Risk Resilience in focus for secondary and primary urban areas.

The overall objective of the Disaster Risk consultancy is to:

- A. Collect and summarise accessible, relevant, and current secondary data in form of reports related to disaster risk of secondary urban areas that are inline with the MRCS DRM strategy as well as the Regional Government Disaster preparedness plan.
- B. Undertake a quantitative representative school-based (children and teachers) and community-level (household and Township DM committee) survey across 2 selected Townships of prioritised States as per primary data analysis as per above point A.
- C. Perform a indicative qualitative data for Urban Risk Resilience Program to take based on risk perception, capacities of different age groups (schools (age groups to be defined with MRCS) versus communities (age group to be defined with MRCS), but also by gender and disabilities.

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- D. Undertake consultation meetings and focus group discussions with key government and non-government stakeholders.

The above is to be a consultative process applying international technical standards for contingency planning, in line with relevant national Government of Myanmar (GoM), MRCS, and Red Cross Red Crescent Guidelines.

### 3. Process

Specific Activities related to the Disaster Risk Assessment process are further defined as:

1. Co-ordination and planning meeting in Yangon HQ between MRCS, IFRC, and consultant.
2. Identification, collection, and summary of current and relevant reports and secondary data related to disaster risk based on above dialogue, that also links to Regional Government Disaster Preparedness Plan.
3. Kobo household survey questionnaire methodological approach developed by consultant(s) or team together with MRCS. Output Kobo survey tool based on agreed combined quantitative and qualitative survey questionnaire supplied by MRCS in excel / word format.
4. Household and school based survey: to be conducted by consultant with the assistance of MRCS for a minimum of 300 total households across selected Townships and 5 schools. As children are on holiday during study period, consultants will discuss with Township Education officer and MRCS how to invite children to participate to the study.
5. Kobo report. Output: production and analysis of Kobo survey results in exportable excel spreadsheet with brief narrative qualitative interpretation of each question. Draft due date no later than one week after completion of field survey; final draft due no later than one week after receipt of comments.
6. Through the process and final output, assist in raising awareness with government, public and private stakeholders of disaster risk related areas.
7. Through the process and final outcomes, enhance the coordination and capacity among various stakeholders for community and facilities-based risk assessment activities.

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#### 4. Deliverables

The consultant(s) will be required to produce the following:

- A short inception plan (2 pages maximum) at the start of the engagement process outlining the timeline and details of activities (based on consultation with MRCS and IFRC) in March 2020.
- Draft Disaster Risk Scoping Study Report, inclusive of quantitative and qualitative results and data, location maps, methodology, and appendices for review by MRCS and IFRC for review in Myanmar and English.
- Subject to above comments, final Disaster Risk Scoping Study Report, inclusive of appendices, both hard copy and digital finalised by end of April 2020.
- All reports and communications are required in English.

#### 5. Schedule and Logistics

The development of the Mandalay District Disaster Risk Assessment will be organised as a single block of work to be undertaken and finalised before mid April 2020. It will commence from the signing of the contract. A minimum two weeks before commencement of fieldwork, the consultant will be required to coordinate and consult with the MRCS and DRC and agree on a proposed work plan with timeframes for undertaking the consultancy.

MRCS will be responsible in co-ordination with IFRC for: official approvals; the primary assessment questionnaire in word/excel format; accommodation, travel, per diems, and support for MRCS RCVs; MRCS RCV KOBO costs; training venue; and KOBO survey related transport in Mandalay. All other costs related to contracting staff to be met by the contractor.

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## 6. Consultant specification

### Required:

- Minimum academic qualifications: Advanced university degree in disaster and/or other risk management i.e. epidemics, environmental science, community development, engineering, or equivalent.
- 5-10+ years' professional experience conducting risk assessment, contingency planning, disaster preparedness and response, community development reviews and/or supporting associated learning initiatives, including methodology design, data collection and analysis.
- Experience in working with and supporting MRCS, community, and Government stakeholders in Myanmar
- Demonstrable skills in producing high quality planning, mapping, and reports for a variety of audiences
- Ability to work independently
- Advanced in written and spoken Myanmar and English

### Desirable:

- Local presence in Myanmar or ability to demonstrate ability to implement the activity with a local partner organization(s)
- Experience working in Myanmar and knowledge of Republic of Union of Myanmar disaster risk management, public health, and/or land use planning system
- Familiarity with the Red Cross Red Crescent Movement

## 1. Terms of payment

The DRC shall pay the consultant in three instalments as per schedule below:

- 40% upon completion of agreed work schedule
- 20% upon completion of field survey and receipt of draft Scoping Study Report.

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- 40% upon receipt of final Scoping Study Report.

MRCS reserves the right to reject any offer without assigning any reason whatsoever.

## 2. Application procedures

Interested applicant(s) should submit their application to MRCS at the [hrrecruitment@redcross.org.mm](mailto:hrrecruitment@redcross.org.mm) by 4pm on March 23<sup>rd</sup> 2020.

### Applications must include:

- Cover letter summarizing how the consultant(s) meets the consultant specification, confirmation of availability in the timeframe indicated, and contact details for two professional references.
- A brief description of the firm or institution (for applicants other than individual contractors).
- Technical proposal not exceeding two pages expressing an understanding and interpretation of the ToR, the proposed methodology, information about experience with previous Risk Assessment (or similar).
- Time and activity schedule
- Financial proposal of fixed-fee costs for all services and deliverables rendered and any other related supplies or services required for the consultancy (international flight tickets, transport in-country, accommodation in Myanmar which will be supplied by DRC).
- Curricula Vitae (CV) of the consultant(s), including brief resume of past work similar to the tasks outlined in this ToR

Application material is non-returnable, and we thank you in advance for understanding that only short-listed candidates will be contacted for the next step in the application process.

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Head Office:

Myanmar Red Cross Society  
Razathingaha Road, Dekhinathiri,  
Nay Pyi Taw.

Email: [mrcshrrecruitment@redcross.org.mm](mailto:mrcshrrecruitment@redcross.org.mm)

For more information and application, please visit to the [www.redcross.org.mm](http://www.redcross.org.mm)

Branch Office:

Myanmar Red Cross Society  
No. 42, Red Cross Building, Strand Road,  
Botahtaung Township, Yangon. (or)

Only short -listed candidates will be contacted for a personal interview.

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