



Career Opportunities

Position Title	: National Consultant
No. of Post	: (1)Post
Report to	: Technical Advisory Committee (TAC)
Department	: Organizational Development Department
Duty Station	: Nay Pyi Taw/ Yangon
Application Deadline	: (18/06/2020),16:30

Background

Myanmar Red Cross Society (MRCS's current Strategic Plan (SP) 2016-2020 will need to be updated beyond 2020 and replaced with a new Strategic Plan developed and aligned with International Federation of Red Cross and Red Crescent Societies (IFRC)'s new Strategy 2030 which was adopted by all member NS (194) include MRCS at the 2019 General Assembly in Geneva. These Terms of Reference have been drawn up to guide the process of developing the next MRCS' Strategic Plan. An international consultant will be hired to review the current Strategic Plan 2016 -2020 and to develop a New Strategic Plan 2021-2025. The Consultant will be managed by a Technical Advisory Committee composed of MRCS Senior Management and IFRC Programme Coordinator. The consultant will work closely with Technical Working Group composed of MRCS Management and three selected in-country Partner National Societies working in Myanmar.

Myanmar Red Cross Society (MRCS) as an auxiliary to its public authority is guided in its humanitarian operations by the 7 Fundamental Principles of the Red Cross and Red Crescent Movement and its current Strategic Plan 2016-2020 has guided the MRCS in its preparedness and response to a myriad of natural or man-made disasters, that includes but not limited to cyclones, floods, drought, fires and mining disasters that occur on a regular basis, but new areas of concern have surfaced that relates to the epidemics, rapid urbanisation, migration, internal

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities members in our programs"

displacement and environmental degradation have all increased the risk to some Myanmar population that are vulnerability.

Job purpose

The National consultant will work in close collaboration with the international consultant to lead and guide in developing a comprehensive and a well-focused Strategic Plan 2021-2025 aligned to International Federation of Red Cross and Red Crescent Societies (IFRC) Strategy 2030, being anchored into the national strategies to enable to deliver humanitarian services as an auxiliary role to the government.

Justification

When MRCS developed its Strategic Plan 2016 – 2020, it set a goal to attain more self-sufficiency by 2020 and to increase its effectiveness in the humanitarian field. The Strategic Plan 2016 – 2020 has guided the development of annual operational plans from 2016 to 2017, as well as Three-Year Operation Plan 2018-2020 which was developed to ensure that the direction of the Society's humanitarian work is in line with the Strategic Plan 2016 – 2020 and MRCS Law (2015). A mid-term review of the Strategic Plan 2016 – 2020 was undertaken in 2018 to measure the progress of implementation of the Strategic Plan with support from MRCS Partners.

The purpose of full review of the Strategic Plan (SP) 2016-2020 is to get full analysis of the implementation of the Strategic Plan also taking into consideration of not only the mid-term review findings but also emerging challenges and gaps surrounding the humanitarian environment (COVID-pandemic, climate change, etc.). The review findings will feed into the development of the new Strategic Plan 2021-2025 process to sharpen the development of strategic goals.

Objectives:

- To technically guide and lead in the drafting of MRCS next five-year Strategic Plan 2021 – 2025
- To review the current MRCS Strategic Plan 2016-2020's achievements and challenges that have facilitated and/or inhibited its implementation
- To identify the emerging issues and needs of the societies that will guide MRCS in developing its Strategic Plan 2021-2025

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities members in our programs"

Duties and responsibilities

1. Collect all relevant and required documents from MRCS and its stakeholders.
2. Identify all key informants in consultation with Technical Working Group
3. Work with Technical Working Group and international consultant in reviewing the MRCS Strategic Plan 2016-2020.
4. Conduct a needs analysis for the purpose of Developing the Strategic Plan 2021-2025.
5. Organise all interviews, briefing meetings and workshops as required.
6. Provide necessary translation of relevant documents and during interviews.
7. Provide write ups where required in consultation with the international consultant.
8. Support international consultant in providing fortnightly updates to Technical Advisory Committee.
9. Ensure timely speed delivery of the deliverables in consultation with the Technical Working Group.
10. If applicable undertake field trips as required.
11. Presentation of final documents: Strategic Plan 2016-2020 report, New Strategic plan 2021-2025 and short version.

Scope

The national consultant working with international consultant will support in drawing together and analysing information from branches across the States and Regions and at national level, to produce reports with analysis focusing on the overall impact of Strategic Plan 2016-2020. Secondly support in gathering relevant information, materials and conducting interviews with all key informants to be used in developing the Strategic Plan 2021-2025.

Process and Methodology

- The national consultant will use a 4-month period for the process to work with international consultant and TWG in facilitating the development of the two documents (review report of SP 2016-2020 and new SP 2021-2025). This will include among other data collection, brainstorming, feedback, workshops, and document drafting/writing.

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities members in our programs"

- The national consultant will work with international consultant through and with the national society's TAC and TWG which will play the lead role for the achievement of the objectives by being available for meetings and the feedbacks.
- Support and assist in organising individual and focus group interviews with the management, senior staff and governance members at all levels of the national society and literature review will be the method and means to extract the required information which will determine the required direction and quality of the two documents.
- To assist in preparation and presentation of Strategic Plan 2016-2020 report, New Strategic plan 2021-2025 and short version at debriefing session to the National Society's leadership for agreement.

ADMINISTRATION

Stakeholders

The National consultant will therefore work closely with the International consultant and Technical Working Group and also have a lateral communication to the Technical Advisory Committee through its Secretary.

Time Schedule

The review of the old strategic plan and development of the new strategic plan will run core currently and the whole process is expected to be completed at the end of September 2020. June -July is used for preparation of the review exercise, organising and preparing and sending out the questionnaire to the selected States and Regions and other Key informants. This will mainly take place during mid-July- to mid-August 2020. Structuring and compilation of data and writing of report takes place from mid- August to mid- September and is to be used for feeding back to National Society and the production of the final report. (See detailed road map annex)

National Society:

- MRCS will be the hiring organization and it is expected to finalize this process by mid-June 2020.

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities members in our programs"

- MRCS will provide the necessary information and arrange all the meetings for the consultant through TWG and national consultant.
- It is expected that full participation, ownership, and commitment by MRCS is ensured prior to the engagement of the consultant.
- MRCS will provide the relevant logistic support and documents for the consultant to be effective on the mission.

Federation:

- The country office will facilitate the meeting arrangements with MRCS prior to consultant starting the work and will discuss the process with the consultant.
- The Federation through its Programme Coordinator will be a member of the Technical Advisory Committee.
- The country office will also provide any reference materials that may be required by the consultant/TAC and TWG.

The Deliverables by the consultant

The following outputs are expected to be delivered by the consultant:

- A joint Inception report with international consultant
- A final report of the review of the MRCS Strategic Plan 2016 – 2020
- A Draft Strategic Plan 2021-2025 report that is clear and concise
- A summary draft Strategic Plan pamphlet which captures the most important points within the plan which can be distributed to township levels as per reading level

The payment structure for the consultant

The payment will be as per the signed contract by the Society and consultant.

Tentative Budget

To be provided by MRCS and payment schedule and contract

"Person with disability are encouraged to apply this post as they will be given equal opportunity"
"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities members in our programs"

Personal profile

- Profound demonstrated understanding of country context and the humanitarian needs
- High initiative level and proactive in taking responsibility.
- Ability to connect with relevant stakeholders such as Govt Ministries, UN organisations International and local organisations.

Skills, Competencies and Requirements

- **Must be a Myanmar National**
- Higher University Degree in Development Studies or related equivalent
- 2years' experience of working in the field of humanitarian aid organisation in the country
- A demonstrated ability (through previous similar assignments) to analyse, compile and synthesize information in coherent and succinct formats
- Experience in working with the teams
- Knowledge of MRCS work is desirable
- Self-supporting in computers (Windows, spreadsheets, word-processing)
- Fluently spoken and written English (effective writing skill)

Head Office:

Myanmar Red Cross Society
Razathingaha Road, Dekhinathiri,
Nay Pyi Taw.

Branch Office:

Myanmar Red Cross Society
No. 42, Red Cross Building, Strand Road,
Botahtaung Township, Yangon. (or)

Email: mrcshrrecruitment@redcross.org.mm

For more information and application, please visit to the www.redcross.org.mm

Only short -listed candidates will be contacted for a personal interview.

"Person with disability are encouraged to apply this post as they will be given equal opportunity"
"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities members in our programs"