



**Career Opportunities**

<b>Position Title</b>	<b>: Township Facilitator</b>
No. of Post	: (1) Post
Report to	: Senior Township Facilitator
Department	: Restoring Family Links Department
Project Name	: Monitoring and Reintegration Support in South East region and Chin State, Myanmar Project
Duty Station/Location	: Palaw Township, Tanintharyi Region
Grade	: B1
Benefits Packages	: Salary + Insurance + Training + Travelling Allowances + Casual Leave + Quarantine Leave + Annual Leave + Medical Certificate Leave + Maternity Leave + Substituted Leave
<b>Application Deadline</b>	<b>: (11/08/2020), 16:30</b>

**Myanmar Red Cross Society (MRCS)** is volunteer based humanitarian organization throughout the whole country acting with and for the most vulnerable at all times.

**Background:** This project targets areas with high numbers of Internally Displaced Persons (IDPs) affected by conflict, as well as potential refugee returnees from Thailand. To date, the project has mainly focused on assisting communities affected by displacement in terms of basic needs and essential services by constructing Rural Health Sub Centers (RHSC), primary schools, latrines and providing health education and WASH trainings at primary schools as well as in villages hosting Persons of Concern (PoC). In Kayin, Mon states and Tanintharyi Region, 93 Primary School, 79 RHSC and 212 double unit latrines have been constructed and targets achieved.

In 2017, the main project interventions included strengthening and expanding community mobilization, providing services for persons with special needs such as landmine survivors and Extremely Vulnerable Individual (EVI) cases, providing Basic Life Skills as well as First Aid training to community volunteers. The project seeks to improve access to basic education and primary health care services and thereby ensuring safer, healthier and more resilient

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communities. The project mainly focuses on community-based reintegration and support to persons with specific needs in areas affected by displacement in Mon, Kayin States and Tanintharyi Region as well as Yangon and Bago. To strengthen the capacity of Community Based Organizations, a management and leadership skills project has been developed that establishes village project supervisory committees and conducts training appropriate to community needs. The project seeks to develop community ownership around WASH, (sanitation and disease prevention in particular), by providing latrine plastic pans and pipes for each project village. Priority is given to Internally Displaced Persons (IDPs), returnees and needy households in the communities.

In 2018, following the announcement of the cessation of refugee status for Chin refugees, it is anticipated that some Chin refugees residing in India and other countries of asylum may return in the course of 2018-2019. Before making the decision to return, refugees should have the necessary information about Chin State through benchmark assessments. Upon return the refugees will be provided with a minimum reintegration package and further information concerning social services.

In 2019, as a partner of UNHCR, MRCS is conducting activities such as assessment for returnees in terms of protection aspect, monitoring for returned people, capacity building to village supervisory team as well as TOT trainings to local youth including returnees and host community, livelihood assistance for peaceful among returnees and host society.

**Purpose of the Position:** The township facilitator is responsible for field activities as needed under the guidance of Area Coordinator, Township Facilitator will have overall responsibility for the delivery of outputs, including designing, monitoring, conducting, overseeing project activities, and reporting, etc. He/she will work closely with the and project field team to ensure smooth field operations and implementation of activities according to plan of south east project. This position will work with relevant community stakeholders, project staff and Area Coordinator to ensure quality achievement of the project's goals and objectives focusing on community development.

### **Duties and Responsibilities**

Under direct supervision of Area Coordinator, MRCS/UNHCR Monitoring and Reintegration Support in South East region and Chin State, Myanmar, the responsibilities of the incumbent is:

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1. Assist to design and develop action/ capacity building plan/ training curriculums and materials to strengthen the capacity of local community and related stakeholders.
2. Assist to Area Coordinator with the quality data and information to develop the monthly, biannual report and annual reports.
3. Attending monthly office meeting between Area Coordinator and field staffs, and sharing information to respective township team members.
4. Assist all project activities that are directly or indirectly related to the achievement of project's objectives.
5. Identifying community issues, needs and problems and follow up on those, trying to identify sustainable solutions and support their implementation activities.
6. Facilitate community meetings and training and support the community to conduct regular meetings on their own.
7. Design and support for effective training evaluation system and support for follow up action.
8. Keep accurate data records, ensure appropriate management of project documentation,
9. Establishes respectful relationships with local leaders the authorities and the community of the assigned villages.
10. Provides project orientation to communities and facilitates the establishment of village Development Committees and CBOs.
11. Participate in all project action reflection, capacity building and mentoring initiatives.
12. Facilitate the community to define appropriate process for project implementation and capacity building.
13. Ensure the community is involved in all stages of monitoring and evaluation which feed into learning and planning.
14. Enhance community capacity through mentoring, coaching, and facilitation that enabling the community groups to take direct implementation role in their community.
15. Follow up and produce progress reports on community level activities and monitor project activities and outputs to ensure accountability and achievement of outcomes.
16. Actively support supervisor in project planning, implementation, monitoring and reporting process relevant to assigned area.
17. Perform any other duties and when assigned by the Supervisor.

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## Skills, Competencies and Requirements

- **Must be a Myanmar National**
- **Age under 50 years old**
- University Degree
- Working experiences in related to Community development field
- Computer literacy in Microsoft (especially, MS Excel, MS Word and Power Point )
- Demonstrated the Good interpersonal skills, communication skills, problem solving skills, self-motivation skills, Presentation skills and CBO management
- Ability to travel in remote project assigned area
- Ability to be flexible and work under stress with tight deadline and multitasking
- Interest in humanitarian and community development activity
- Understanding of commitment to and willingness to actively promote the Red Cross Red Crescent Fundamental Principles is preferable
- Working knowledge of Burmese and proficient English
- Local Language is preferable

**\*\*Note: Applicants will be considered to be shortlisted that need to send application letter, CV, passport-size photo, education qualifications and references (PDF Version) to:**

**Head Office:**

**Myanmar Red Cross Society**

**Razathingaha Road, Dekhinathiri,**

**Nay Pyi Taw.**

**Email: [mrcshrrecruitment@redcross.org.mm](mailto:mrcshrrecruitment@redcross.org.mm)**

**Branch Office:**

**Myanmar Red Cross Society**

**No. 42, Red Cross Building, Strand Road,**

**Botataung Township, Yangon. (or)**

For more information and application, please visit to the [www.redcross.org.mm](http://www.redcross.org.mm)

**Only short listed candidates will be contacted for a personal interview.**

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