



Myanmar Red Cross Society

HR-HQ VA No. 017 – Construction Monitoring Engineer



Myanmar Red Cross Society (MRCS) is volunteer based humanitarian organization throughout the whole country acting with and for the most vulnerable at all times.

Construction Monitoring Engineer

No. of Post	: 1 Post
Report to	: Logistics Manager
Program/Project	: Magway Warehouse Project
Department	: Logistics and Supply Chain Management Department
Duty Station	: Magway
Grade	: E-2
Benefits	: Salary + Insurance + Training + Travelling Allowances + Casual Leave + Quarantine Leave + Annual Leave + Medical Certificate Leave + Maternity Leave + Substituted Leave

Application Deadline : 6-February-2024, 16:30

Background of the Project

Myanmar Red Cross Society (MRCS) has received fund from IFRC to enable humanitarian recovery from emergencies for vulnerable disaster-affected communities through more efficient provision of relief supplies in Myanmar. In 2024 the MRCS is constructing a new warehouse in Magway to store supplies required to meet humanitarian needs of the Region during the times of complex emergency.

Purpose of the Position

The job purpose of the **Construction Monitoring Engineer** is to monitor and report construction progress and any issues that arise as instructed by Logistics Manager of Logistics and Supply Chain Management (the Contract Manager) on behalf of the MRCS. This role will oversee the work done by the contractor on site during the complete construction process.

This position is within Myanmar Red Cross Society (MRCS) based on site in Magway Township, Magway Region.

Duties and Responsibilities

Technical

1. Co-ordinate the timely collection of “As-Built” or “As-Constructed” information for record purposes including operational manual, test report, etc.

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities' members in our programs"

Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality

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2. To ensure that a set of approved plans/permit and available on site. To highlight any discrepancies found between disciplines or within the same discipline prior to the commencement of construction.
3. To check through construction drawings and highlight and discrepancies found between or within the same disciplines prior to the commencement of installation works.
4. To be well-versed with status and scope of works and co-ordinate by liaising with the Contractor and Consultants.
5. To ensure that the required standards of quality and accuracy are maintained for all works and conform to the contract specifications, construction drawings, approved materials and statutory regulations. All tolerances shall be in accordance with the technical specifications.
6. To notify the Engineer & Project Manager of any deviations from the approved shop drawings, authorities' approval drawings and specifications immediately.
7. To ensure all materials used conform to specifications.
8. Ensure adequate safety precautions are enforced on site.
9. To witness recording of geotechnical measurements, instrumentation and material tests.
10. To monitor progress on the works and report weekly on appropriate forms to the Engineer/ Architect/Client highlighting all delays, problems encountered and resolutions to problems.
11. To ensure minimum safety measures (such as safety boots, helmets, gloves, etc) are in place at construction site at all time.
12. Attend site meetings as directed by the consultant or logistics Manager.
13. To verify Contractor's site progress report and other documents as required.
14. To assist the Engineer with suggestions in construction / installation detail or another site problem.
15. Prepare and up-date a list of outstanding / non-compliance works to floor by floor or Area by Area whichever is more suitable to the Engineer for discussion at site meeting/ co-ordination meeting.
16. Assist the Client's site representative to ensure that the site and completed installation are left clean.

General

17. Determination to see a job to its rightful conclusion.

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18. Be vigilant and have a keen sense of observation, especially on details of specific installation and testing that may require certification of compliance to the relevant authorities & standard.
19. As a person of good integrity, be able to differentiate personal preferences and official rights. To be strict and firm but fair and reasonable.
20. Ability to communicate effectively with technical personnel as well as workmen at site.
21. Perform any other duties as assigned by Logistics and Supply Chain Management Director.

Skills, Competencies and Requirements

- **Must have at least a Degree in Civil and Structural Engineering or its equivalent recognized by the professional bodies of Myanmar**
- Valid Certified Registered Engineering License
- Minimum of 5 years of site experience in supervision of structural and civil works
- Experience in coordination with M&E services
- Abide by and work in accordance with the Red Cross and Red Crescent principles
- Proven computer skills (MS Word, Excel, Page Maker, PowerPoint)
- Good skill in latest Auto CAD software
- Skilful in detailing of structural elements
- Solution oriented
- Effective communicator with good time management
- Fluency in English Working proficiency of regional languages is an asset
- Reporting in English
- Ability to follow Red Cross (7) fundamental principles, MRCS policy, strategies and guidelines
- Understanding of commitment to and willingness to actively promote the Red Cross and Red Crescent Fundamental Principles
- Experience of working for the Red Cross/Red Crescent is preferred
- Excellent command of English and Myanmar especially in translating, including written, spoken and typing

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****Note: Applicants will be considered to be shortlisted that need to send application letter, CV, passport-size photo, education qualifications and references (PDF Version) to:**

Head Office:

Myanmar Red Cross Society

Razathingaha Road, Dekhinathiri,

Nay Pyi Taw.

Branch Office:

Myanmar Red Cross Society

No. 42, Red Cross Building, Strand Road,

Botahtaung Township, Yangon. (or)

Email: mrcshrrecruitment@redcross.org.mm (or)

For more information and application, please visit to the www.redcross.org.mm

Only short-listed candidates will be contacted for a personal interview.

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