



# Myanmar Red Cross Society

HR-VA No.045 – Construction Monitoring Engineer



Myanmar Red Cross Society (MRCS) is volunteer based humanitarian organization throughout the whole country acting with and for the most vulnerable at all times.

## Construction Monitoring Engineer

|                    |   |
|--------------------|---|
| No. of Post        | : 1 post  |
| Report to          | : Deputy Director   |
| Department         | : Logistics and Supply Chain Management Department  |
| Program/Project    | : Mandalay Office Retrofitting Project  |
| Duty Station       | : Mandalay  |
| Grade              | : E-2   |
| Benefits           | : Salary + Insurance + Monthly Allowances + Training + Communication Charges + Travelling Allowances + Accommodation Allowances + Casual Leave + Quarantine Leave + Earned Leave + Medical Certificate Leave + Maternity Leave + Substituted Leave + Paternity Leave + Compassionate Leave + Blood Donation Leave |
| Application Period | : 20-April-2026 to 4-May-2026, 16:30 p.m.   |

**Brief Intro About Department or Program:** MRCS plans to establish a new regional office in Mandalay by retrofitting an existing residential building. A structural assessment identified critical deficiencies, including undersized and shallow pad footings, requiring upgrades to meet MNBC 2025 standards for Public Essential Buildings. The project prioritizes seismic safety, structural resilience, and long-term functionality, utilizing geotechnical data to implement site-specific retrofitting solutions. It also addresses challenges such as building conversion and seasonal risks, including monsoon-related delays. To ensure successful delivery, MRCS will appoint a Construction Monitoring Engineer to oversee the project, ensuring full compliance with MNBC 2025 and MCDC regulations, with a target completion date of 31 December 2026.

**Purpose of the Position:** The **Construction Monitoring Engineer** is responsible for the planning, design coordination, procurement, implementation, and successful delivery of the MRCS Mandalay Building Retrofitting Project. The role ensures that all works comply with MNBC 2025 standards, are informed by site-specific geotechnical and structural assessments, and are delivered within scope, quality, timeline, and budget.

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities' members in our programs"

*Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality*

*MRCS-ICRC/Construction Monitoring Engineer for LSCM Dept/Mandalay(20/4/26)*



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This position requires expertise in multi-storey building retrofitting and seismic design, as well as strong stakeholder management and risk mitigation capabilities. This position is within Myanmar Red Cross Society (MRCS) based on site in Mandalay Region.

## Duties and Responsibilities:

### Technical

1. Oversee the full project lifecycle, from assessment and design to construction and handover.
2. Address structural deficiencies, including shallow and undersized pad footings for the 4-storey RC building, ensuring retrofit solutions meet MNBC 2025 seismic standards.
3. Validate geotechnical investigations and structural assessments to guide retrofit designs.
4. Approve technical deliverables (designs, calculations, drawings, BoQs), ensuring safety, compliance, and constructability.
5. Plan and sequence construction works, scheduling weather-sensitive activities (e.g., foundation retrofitting) outside the monsoon season to ensure quality and avoid delays.
6. Supervise construction activities, enforce QA/QC standards, and ensure compliance with approved designs and specifications.

### Project Oversight, Monitoring & Risk Management

7. Develop and manage the project schedule, tracking progress and addressing delays proactively.
8. Monitor implementation to ensure alignment with scope, timeline, budget, and quality targets, initiating corrective actions when necessary.
9. Maintain a project risk register, identifying and mitigating risks, including structural deficiencies, foundation retrofitting constraints, and seasonal impacts.
10. Track and control budget utilization, ensuring financial discipline and timely reporting.
11. Act as the primary liaison for all stakeholders, ensuring effective communication and coordination with MRCS leadership, MCDC, government authorities, contractors, consultants, and local stakeholders.
12. Oversee final documentation, including as-built drawings, test certificates, and project records, for smooth handover and defect liability management.

### Coordination

13. Maintain accurate project records and correspondence for accountability and reporting purposes.
14. Stay updated on technical advancements, particularly in seismic retrofitting and MNBC standards, to apply best practices.

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15. Liaises with MCDC and government authorities to secure permits, approvals, and the Building Completion Certificate (BCC).
16. Manage relationships with consultants, contractors, suppliers, and local stakeholders to ensure smooth project implementation.

## General

17. Provide technical supervision and guidance to contractors, consultants, and site teams to ensure adherence to project requirements and standards.
18. Maintain accurate project records and correspondence for accountability and reporting purposes.
19. Stay updated on technical advancements, particularly in seismic retrofitting and MNBC standards, to apply best practices.
20. Be vigilant and have a keen sense of observation, especially on details of specific installation and testing that may require certification of compliance to the relevant authorities & standard.
21. Ability to communicate effectively with technical personnel as well as workmen at site.
22. Determination to see a job to its rightful conclusion.
23. Perform any other duties as assigned by the leadership.

## Skills, Competencies and Requirements:

- **Must be University Graduate with Bachelor of Engineering in Civil or Structural Engineering**
- Minimum of 8 years of site experience in supervision of structural and civil works
- Advanced AutoCAD skills; proficient in MS Office; experience in structural detailing and M&E coordination
- Strong problem-solving ability with a solution-oriented approach; good communication and time management skills
- Fluency in English Working proficiency of regional languages is an asset
- Ability to prepare and submit reports in English Ability for follow Red Cross (7) Fundamental Principle, MRCS Policy, Strategies and Guidelines
- Understanding of Commitment to and willingness to actively promote the Red Cross and Red Crescent Fundamental Principles
- Experience of Working for the Red Cross/ Crescent is preferred
- **Red Cross Volunteers and females are encouraged to apply**

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- Applicants are required to fully comply with MRCS staff regulations, the organization's code of conduct, PSEA policy, child safeguarding standards, anti-fraud and corruption measures, equal opportunity principles, and all other zero-tolerance policies and procedures

**"We strive to advance diversity and gender equality across our organization and strongly encourage applicants from diverse backgrounds to apply."**

**\*\*Note: Applicants will be considered to be shortlisted that need to send application letter, CV, passport-size photo, education qualifications and references (PDF Version) to:**

**Head Office:**

**Myanmar Red Cross Society**

**Razathingaha Road, Dekhinathiri Tsh,**

**Nay Pyi Taw**

**Yangon Office:**

**Red Cross Building**

**No.42, Strand Road, Botahtaung Township,**

**Yangon**

**Email: [mrcshrrecruitment@redcross.org.mm](mailto:mrcshrrecruitment@redcross.org.mm)**

For more information and application, please visit to the [www.redcross.org.mm](http://www.redcross.org.mm)

**Only short-listed candidates will be contacted for a personal interview.**

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