Myanmar Red Cross Society

HR-VA No.154 – Director

Myanmar Red Cross Society (MRCS) is volunteer based humanitarian organization throughout the whole country acting with and for the most vulnerable at all times.

Director

No. of Post	: 1 Post
Report to	: Deputy Secretary General (Program Services)
Department	: Health Department
Program/Project	: Myanmar Health, Preparedness and Response Project
Duty Station	: Naypyitaw/ Yangon
Grade	: H
Benefits	: Salary + Insurance + Monthly Allowances + Training + Communication Charges + Travelling Allowances + Casual Leave + Quarantine Leave + Earned Leave + Medical Certificate Leave + Maternity Leave + Substituted Leave + Paternity Leave + Compassionate Leave + Blood Donation Leave
Application Deadline	: 2-November-2026 to 16-November-2026, 16:30 p.m.

Brief Intro About Department or Program: In the present days, **MRCS Health Department** is implementing community-based health and WASH programs/projects in more than 70 townships across the country with the support of several partners comprising IFRC, ICRC, Partner National Societies (PNSs), and also non-Red Cross partners in line with the Health Strategy 2020-2024 designed with four strategic aims and three enabling actions. The four strategic aims are based on four perspectives on health and wellbeing of people – preventive and promotive health perspective, curative, rehabilitative and palliative perspectives and health needs in emergency situation. Key actions are formulated based on MRCS's strengths and opportunities and kept in line with the organization's mandate and priorities as well as national and global directions.

Purpose of the Position: Within the framework of the MRCS policies and procedures and in accordance with the fundamental principles of the Red Cross and Red Crescent Movement, the **Director** will lead the health programs of MRCS and the health team by providing guidance in technical areas related to health programs and projects. The Director will collaborate with other departments of MRCS, technical advisors and Partner National Societies delegates.

Duties and Responsibilities:

Management and Leadership

Lead and support in health planning, management, implementation and evaluation of health programs and projects. Development of a realistic plan for implementing the MRCS strategic plan:

1. Develop project proposals in accordance with the strategic plan of the MRCS.
2. Update and develop Health Policy and Health Strategy of the MRCS that can reflect the country context.
3. Supports MRCS in directing its objectives in community-based health and WASH programming to contribute to a common goal of increasing community safety and resilience.
4. Assess and analyse trends, emerging needs and conditions in the country for MRCS involvement in the health and WASH sectors and advise accordingly.
5. Provide advice in planning, implementation and management of health components of MRCS emergency response and recovery programmes.
6. Evaluate the health and WASH programs and provide necessary advice for strengthening existing and developing new programs for MRCS.
7. Advocate MRCS strategic objectives and goals in health and WASH with relevant international and national stakeholders.
8. Ensure that all the projects and programmes of health department achieve MRCS strategic goal to contribute to the Sustainable Development Goals (SDG).
9. Manage and lead the department in taking an integrated approach for community-based health and other programmes through close liaison with various departments of the MRCS, while giving priority to ensure successful implementation of projects and programmes in target areas.
10. Support the development of beneficiary-focused quality programmes, including the preparation of proposals, in accordance with the key areas of MRCS strategies.

Planning and Budgeting

11. Lead the MRCS Health Department in its strategic planning, with specific emphasis on the development of strategies and policies relating to health and WASH, as well as mainstreaming of coordination and integration with other development projects and quality enhancement.
12. Develop annual operational plans of health department to achieve the MRCS strategic goal.
13. Be the key budget holder of all projects/programmes of the department and responsible for the proper management of financial matters in accordance with financial rules and regulations of MRCS.
14. Ensure important cross-cutting themes being mainstreamed to all Health and WASH projects.

Monitoring, Supervision, Evaluation and Reporting

15. Conduct regular monitoring and evaluation of the Health and WASH programmes.
16. Analyze key health and WASH issues affecting the most vulnerable population regularly.
17. Manage budget, expenditure and procurement of projects and programs, monitor the implementation and ensure timely and efficient financial reporting.

18. Ensure that all implementations are in accordance with the MRCS Standard Operating Procedures.
19. Ensure that all health programmes adhere to MRCS finance and logistic guidelines and policies at all levels.
20. Ensure that all project and programme have appropriate beneficiary feedback mechanisms and conduct impact analysis.

Staff Development

21. Analyze the training needs of staff and ensure capacity building opportunities are available, as required.
22. Supervise and advise on staff performance during annual appraisals as necessary.
23. Ensure development of the MRCS's health team surge capacities through tapping into Asia Pacific regional and global health and resilience tools, resources and training opportunities.
24. Motivate team, encourage team spirit and create positive working environments for staff.

Collaboration

25. Ensure collaboration and coordination with other Departments of the MRCS as well as relevant stakeholders of movement and non-movement partners on a regular basis.
26. Ensure regular collaboration and coordination within all MRCS health projects, involving Partner National Societies, IFRC and ICRC as well as other non-movement partners.
27. Attend relevant regional and national health and WASH networks and cluster meetings.
28. Reinforce and support MRCS collaboration with the Ministry of Health in order to ensure that MRCS health programmes and services adhere to the national health plan and actively support the strengthening of the public health system in Myanmar.

Financial Management

29. Ensure proper budget preparation, allocation, utilization and monitoring for effective and efficient use of resources.
30. Collaborate with delegates and implementing partners for proper and efficient financial management of the department.
31. Responsible for departmental financial report and need to facilitate in internal and external audit requirement.

Skills, Competencies and Requirements:

- **Must be a M.B.B.S degree holder with valid SAMA license**
- **Master Degrees in Public Health/ Social Sciences/ Public Administration is more preferable**
- Minimum 8 years' experience at senior management level
- Broad experience working in a range of organizations and with national working experience; International exposure is desirable

- A comprehensive knowledge of priority health problems and issues in Myanmar
- Experience in management, development and implementation of health programs is an asset
- Excellent communication and networking skills among communities, non-government organizations and government organization
- Must have experiences in humanitarian assistant to community and emergency response in every disaster situation
- Must have well-handled operational audit issues in related field
- Broad experience working in a range of organization and with national working experiences, international exposure is desirable
- Experience of working within the Red Cross and Red Crescent Movement
- Knowledge of Project Cycle Management, Financial Management, Budget Planning and Monitoring
- Strong skills and enough experience of project proposal development
- Knowledge of RCRC movement in country and as well as global
- Knowledge of Red Cross principles, related policies and guidelines
- Strong skill in report writing with numerical status and detail oriented in relevant professionalism to meet deadlines.
- Good verbal and written communication skills and special skills in analytical, negotiation, problem-solving, interpersonal and facilitation
- Ability to travel anywhere at short notice and handle high stress and tight deadlines
- Ability to train and provide to RCVs related process with relevant organizational system
- Ability to self-orientate for MS Office, email and internet access
- Ability to work well in a team and dealt with stressful situation
- Fluent in both written and spoken English
- Knowledge of other languages is an asset
- Ability to follow Red Cross (7) fundamental principles, MRCS policy, strategies and guidelines
- Understanding of commitment to and willingness to actively promote the Red Cross and Red Crescent Fundamental Principles
- Experience of working for the Red Cross/Red Crescent is preferred
- **Red Cross Volunteers and females are encouraged to apply**
- Applicants are required to fully comply with MRCS staff regulations, the organization's code of conduct, PSEA policy, child safeguarding standards, anti-fraud and corruption measures, equal opportunity principles, and all other zero-tolerance policies and procedures

"We strive to advance diversity and gender equality across our organization and strongly encourage applicants from diverse backgrounds to apply."

**Note: Applicants will be considered to be shortlisted that need to send application letter, CV, passport-size photo, education qualifications and references (PDF Version) to:

Head Office:
Myanmar Red Cross Society
Razathingaha Road, Dekhinathiri,
Nay Pyi Taw.

Branch Office:
Myanmar Red Cross Society
No. 42, Red Cross Building, Strand Road,
Botahtaung Township, Yangon. (or)

Email: mrcshrrecruitment@redcross.org.mm (or)

For more information and application, please visit to the www.redcross.org.mm

Only short-listed candidates will be contacted for a personal interview.